

15/07/2022

NOTIFICATION

As per National Assessment & Accreditation Council (NAAC), Bangalore for performance evaluation, assessment & accreditation and quality up gradation of institute it is proposed to all Higher Education Institute (HEI) to establish a Internal Quality Assurance Cell (IQAC) as quality sustenance measure. In this regards, below mentioned are appointed as IQAC members. The List is as follows:-

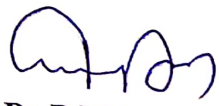
Sr.No.	Name of the Member	Designation
1.	Hon.Balasaheb Gunjal Patil	Local Society Member
2.	Mr.Anil.Shinde	Management Representative Member
3.	Dr.B.M.Londhe	Chairperson
4.	Mr.Sanjay Dighe	Industry Member
5.	Prof. R.B.Gawali	Teacher Member
6.	Prof.N.S.Bhand	Teacher Member
7.	Dr.S.K.Nimbalkar	Teacher Member
8.	Mr.Yogesh Amle	Alumni Member
9.	Mr.B.M.Shinde	Administrative Member
10.	Miss Sayli Naikwadi	Student Member
11.	Prof.N.M.Nair	Coordinator

The Internal Quality Assurance Cell (IQAC) shall work to –

1. To develop a system for Conscious, Consistent and catalytic action to improve academic and administrative performance of the institution.
2. To promote measures for institutional functioning towards quality enhancement through internalization of quality culture and institutionalization of best practices.

A copy of guidelines for the creation of Internal Quality Assurance Cell as received by NAAC is forwarded to each member.




Dr.B.M.Londhe
Director
AIMBA,Sangamner

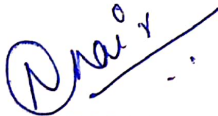
Date: 16/07/2022

Meeting Notice


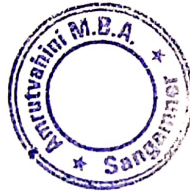
All IQAC Member, Teaching & Non-Teaching Staff are hereby informed that the meeting of IQAC has been scheduled on 16th July 2022 at 3.00pm at AIMBA Meeting Hall to discuss the below mentioned agenda. Kindly Note

Agenda

1. Review of the previous Meeting held.
2. Admission 2022
3. Seminar, Conference & FDP Proposal
4. Subject allocation
5. HR Meet & Alumni Meet
6. Institutional Policies
7. To Discuss various activities to be taken in the current year
8. Any other issues with prior preparation of the chairperson.



Prof.N.M.Nair
Coordinator-IQAC



Dr.B.M.Londhe
Chairman-IQAC

Amrutvahini Institute of Management & Business Administration, Sangamner

Internal Quality Assurance Cell (IQAC)

Minutes of Meeting

Date : 16/07/2022

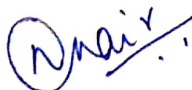
Time: 03:00pm

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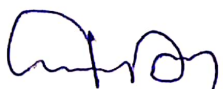
Sr. No.	Agenda	Minutes
1.	Previous Meeting review	<ul style="list-style-type: none">• Previous meeting review was taken by the Chairman.
2.	Admission 2022	<ul style="list-style-type: none">• Admission strategies for the year 2022-23 were discussed.• It was instructed to conduct MBA CET Mock Test for MBA Aspirants• It was asked to all staff members to collect maximum data base of students for MBA admission
3.	Seminar, Conference & FDP Proposal	<ul style="list-style-type: none">• It was instructed to all faculties to submit proposal for various seminar, conference, FDP and research grants wherever possible• Institute should aim at conducting one national level conference, one state level conference and One FDP in this academic year.
4.	Subject allocation	<ul style="list-style-type: none">• It was Instructed to academic coordinator to allocate subject as per faculties domain and also manage work load distribution• Activities such as GD, PI, Aptitude test etc should be included in the work load distribution
5.	HR Meet & Alumni Meet	<ul style="list-style-type: none">• This year Institute should plan to organize one HR meet to increase the placement of the institute• Alumni meet should also be arranged to increase alumni network
6.	Institutional Policies	<ul style="list-style-type: none">• It was discussed to prepare a leave policy for student to manage absenteeism• Institute should maintain continuous contact with the various HR personnel which may help in placement opportunities• Students should encouraged more to do certified course for overall development



7.	To Discuss various activities to be taken in the current year	<ul style="list-style-type: none"> • For MBA-I & MBA-II Mentorship program will also be conducted for the academic year 2022-23 • It was strictly instructed to all faculties to observe student discipline in the campus. For MBA-I induction and orientation program will be organized. • It was decided the Institute will be organizing a International / national conference in this academic year. • It was also decided that institute will try to organize faculty development program in this year. • It was instructed to placement coordinator to try and work for more campus drive in institute, for this it was decided to visit various companies in Ahmednagar, Pune & nashik. • It was decided to implement new admission strategies to attract quality students towards the institute. • Review of college committees need to be done so that their work flow is equally disturbed which also helps in maintaining proper record. • Institute should try to enroll maximum number of students in Ph.D research centre • After detailed discussing it was decided that for students, institute will be taking rigorous efforts for have an overall development of the students • It was decided that the internal evaluation for students should be consistent and common for all students. Some liberty can be given to internal subjects • Institute will be organizing Industrial visits for the practical exposure for students. • It was also decided to conduct parent meet to make aware to the parents about various initiative taken by institute for overall development.
8.	Any other issues with prior preparation of the chairperson.	<ul style="list-style-type: none"> • For this year AAA same committee to be continued as last year.


Prof.N.M.Nair
Coordinator-IQAC




Dr.B.M.Londhe
Chairman-IQAC

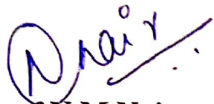
Date: 07/12/2022

Meeting Notice

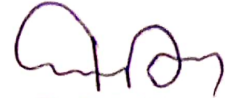
All IQAC Member, Teaching & Non-Teaching Staff are hereby informed that the meeting of IQAC has been scheduled on 7th December 2022 at 4.00pm at AIMBA Meeting Hall to discuss the below mentioned agenda. Kindly Note

Agenda

1. Review of the previous Meeting held.
2. Freshers Welcome 2022
3. NAAC AQAR Submission
4. HR Meet & Alumni Meet
5. Any other issues with prior permission of the chairperson



Prof.N.M.Nair
Coordinator-IQAC



Dr.B.M.Londhe
Chairman-IQAC

Minutes of Meeting		
Date : 07/12/2022	Time: 04:00pm	Page 01 / 01

Sr. No.	Agenda	Minutes
1.	Previous Meeting review	<ul style="list-style-type: none">• Previous meeting review was taken by the Chairman.
2.	Freshers Welcome 2022	<ul style="list-style-type: none">• It was decided to conduct fresher's welcome program in the month of December• It was asked to indentify guest speaker for the functions• Some sports & cultural activities to conducted before the formal program• It was also asked to distribute various task & form committee accordingly
3.	NAAC AQAR Submission	<ul style="list-style-type: none">• It was asked to all faculty members to fill data related to NAAC AQAR 2021-22 as quickly as possible• Institute should aim to submit AQAR in the month of Jan 2023• It was strictly instructed to all faculties to show all events activities conducted in the Institute
4.	HR Meet & Alumni Meet	<ul style="list-style-type: none">• As decided in the last meeting HR Meet & Alumni Meet to be conducted in Pune• It was asked to calculate rough estimated budget for both the event• It may be conducted in First week of Feb 2023
5.	Any other issues with prior preparation of the chairperson.	-----



Prof.N.M.Nair
Coordinator-IQAC





Dr.B.M.Londhe
Chairman-IQAC

Amrutvahini Institute of Management & Business Administration, Sangamner

Internal Quality Assurance Cell (IQAC)

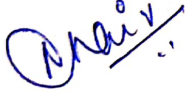
Date: 20/01/2023

Meeting Notice

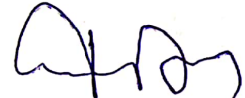
All IQAC Member, Teaching & Non-Teaching Staff are hereby informed that the meeting of IQAC has been scheduled on 20th January 2023 at 4.00pm at AIMBA Meeting Hall to discuss the below mentioned agenda. Kindly Note

Agenda

1. Review of the previous Meeting held.
2. National Seminar 2023
3. NAAC AQAR 2021-22 Submission
4. Academic Conclusion
5. Admission 2023 Campaign
6. Any other issues with prior permission of the chairperson



Prof.N.M.Nair
Coordinator-IQAC

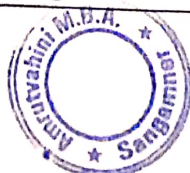


Dr.B.M.Londhe
Chairman-IQAC

Amrutvahini Institute of Management & Business Administration, Sangamner
Internal Quality Assurance Cell (IQAC)

<i>Minutes of Meeting</i>		
Date : 20/01/2023	Time: 04:00pm	Page 01 / 02

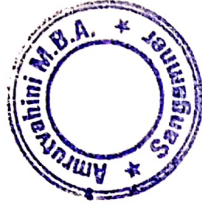
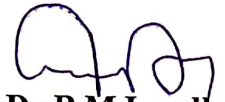
Sr. No.	Agenda	Minutes
1.	Previous Meeting review	<ul style="list-style-type: none">• Previous meeting review was taken by the Chairman.
2.	National Seminar 2023	<ul style="list-style-type: none">• Institute has received SPPU sponsored grant for conducting national seminar• Topic for the seminar will “Implementation of National Educational Policy 2020”• It was instructed to form various committees related to the Seminar• It was instructed to all staff to execute and conduct seminar in a very effective manner.
3.	Mid Sem Exam 2022	<ul style="list-style-type: none">• It was unanimously decided that offline exam to be conducted in the month of Feb 2022• College exam officer was asked to prepare the tentative time table for the same.
4.	NAAC AQAR 2021-22 Submission	<ul style="list-style-type: none">• Last date of submission of AQAR 2021-22 is 28/02/2023• All faculties should follow the deadline and fill data as early as possible• All should show maximum information wherever required.
5.	Academic Conclusion	<ul style="list-style-type: none">• University exam may be scheduled in month of feb or mar 2023• It was instructed that conclusion of semester will be done on 22/02/2023 for MBA-Ist year and 11/02/2023 for MBA-IIst year
6.	Admission 2023 Campaign	<ul style="list-style-type: none">• Prof.R.B.Satpute & Dr.N.M.Nair was appointed as admission coordinator for this year• It was asked to prepare a concrete plan about Admission Campaign



		<ul style="list-style-type: none"> It was also decided to prepare a schedule to visit various graduation institute for collecting data and sharing MBA CET information
7.	Any other issues with prior preparation of the chairperson.	-----



Prof.N.M.Nair
Coordinator-IQAC

Dr.B.M.Londhe
Chairman-IQAC

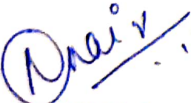
Date: 11/04/2023

Meeting Notice

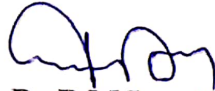
All IQAC Member, Teaching & Non-Teaching Staff are hereby informed that the meeting of IQAC has been scheduled on 11th April 2023 at 4.00pm at AIMBA Meeting Hall to discuss the below mentioned agenda. Kindly Note

Agenda

1. Review of the previous Meeting held.
2. Attendance Review
3. NBA Accreditation
4. Placement
5. Alumni Interaction
6. Parent Meet
7. Industrial Visit & Student trip
8. Academic review and Farewell
9. Any other issues with prior permission of the chairperson


Prof.N.M.Nair
Coordinator-IQAC




Dr.B.M.Londhe
Chairman-IQAC

Minutes of Meeting

Date : 11/04/2023

Time: 04:00pm

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Sr. No.	Agenda	Minutes
1.	Previous Meeting review	<ul style="list-style-type: none"> • Previous meeting review was taken by the Chairman.
2.	Attendance Review	<ul style="list-style-type: none"> • It was instructed to all faculties to review attendance of students and identify students having low attendance • It was instructed to call directly to the parents of those students and inform them about the attendance
2.	NBA Accreditation	<ul style="list-style-type: none"> • It was instructed to all, that institute should apply for NBA in the next academic year • Institute should try to take ISO certification in the next academic year
4.	Placement	<ul style="list-style-type: none"> • It was instructed to all faculties to give their reference for placement • Students should be given training session on interview techniques
5.	Alumni Interaction	<ul style="list-style-type: none"> • It was told to increase the number of alumni interaction in each semester. • At least 3-4 interaction should be organized in each semester • Students should get some insights from this interaction so that this can help them in final placement
6.	Parent Meet	<ul style="list-style-type: none"> • It was decided to organize a parent meet on the month of april • It was asked to appoint coordinator for the same and allocate various responsibilities to conduct the parent meet



7.	Industrial Visit & Student trip	<ul style="list-style-type: none"> • It was decided to organize a industrial visit in the month of may / june 2023 • It was also decided to take student for one study tour in the konkan region • It was asked to calculate estimated expenses of the same
8.	Academic review and Farewell	<ul style="list-style-type: none"> • It was instructed to take academic review at the end of semester and also take feedback from the students • It was also asked to organize farewell for outgoing students in the month of July 2023.
7.	Any other issues with prior permission of the chairperson	-----

Nair

Prof.N.M.Nair
Coordinator-IQAC



Dr.B.M.Londhe

Dr.B.M.Londhe
Chairman-IQAC

Amrutvahini Institute of Management & Business Administration, Sangamner

Internal Quality Assurance Cell (IQAC)

Compliance Report on resolutions taken in IQAC Meetings for the Academic Year 2022-23

1. IQAC Meeting conducted on 16/07/2022

- a. As per instruction by IQAC member institute successfully filled all seat for MBA-Ist Year 2023
- b. Proposal for national conference was submitted and university granted proposal to conduct a national conference on NEP 2020
- c. Subject allocation was done as per faculty domain and effective academics was executed.
- d. Institute successfully organized alumni meet of its first catch (1995-97)
- e. New institutional policies was effectively implemented
- f. Institute organized various guest lectures, training program and activities for all round development of the students.

2. IQAC Meeting Conducted on 07/12/2022

- a. Institute successfully organized fresher's welcome program for MBA-1st year students
- b. Institute successfully submitted its NAAC AQAR 2021-22 before due date
- c. Institute also arranged some alumni talks and interaction for MBA students

3. IQAC Meeting Conducted on 20/01/2023

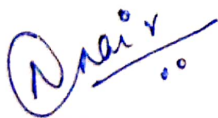
- a. Institute organized a University sponsored national seminar on the topic "Implementation of National Educational Policy 2020"
- b. All committees of seminar worked very efficiently for the same
- c. Institute successfully submitted its NAAC AQAR 2021-22 before due date all faculties provided maximum information.



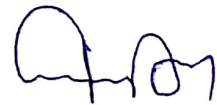
- d. Academic conclusion was done as per decided deadline, feedback from students was taken and reviewed
- e. A detailed plan of Admission was submitted by admission coordinators and its implementation was done accordingly

4. IQAC Meeting Conducted on 11/04/2023

- a. Attendance review was done, and those with less attendance were given warning. Their parents were also informed about low attendance
- b. Institute in the next academic year will try to go for NBA accreditation. It may be done after apply for 2nd cycle of NAAC
- c. With rigorous efforts and dedication of placement cell and all staff members Institute was able to place number of students in various reputed organization
- d. Institute also arranged some alumni talks and interaction for MBA students
- e. Institute successfully organized parent meet on 26th April 2023
- f. Library also got updated with new books & e-books.
- g. Institute successfully organized industrial visit at Alf Industries, Pune
- h. Institute successfully organized a study tour at Nagaon Beach (Konkan)
- i. Institute organized a farewell program for its outgoing students in July 2023



Prof N.M.Nair
Coordinator -IQAC



Dr. B.M.Londhe
Chairman-IQAC